

ASHS RISK MANAGEMENT CHECKLIST

Branch: _____

Event Name: _____

Event Date: _____

Person Responsible for Completing this Form: _____

Completion Date: _____



Australian Stock Horse

** Please note, this Checklist is not required to be submitted to Head Office.

This is a tool for Branches to identify the possible risks that may occur at their Events & some local councils may require a Risk Management Checklist for your Event.

| PRE-MITIGATION | | | | | Who will be responsible/involved in reducing this risk? | Minimisation Strategies | POST-MITIGATION | | | |
|---|--|---|---|--|---|-------------------------|---|---|--|----------------------------------|
| Risk Category - Human Health - Animal Health - Reputation - Financial - Asset - Administration/Organisation | Risk | Rating - Catastrophe - Critical - Major - Minor - Negligible | Probability - Frequent - Occasional - Remote - Improbable Not Applicable | Level - Extremely Serious - Very Serious - Serious - Not Serious | | | Rating - Catastrophe - Critical - Major - Minor - Negligible | Probability - Frequent - Occasional - Remote - Improbable | Level - Extremely Serious - Very Serious - Serious - Not Serious | Acceptable to Proceed? YES/NO |
| | A rider is injured from a fall from a horse during competition/instruction and under supervision | | | | | | | | | |
| | A spectator is injured by a horse while under supervision e.g. kick, bite etc. | | | | | | | | | |
| | A horse or beast becomes loose on site | | | | | | | | | |
| | A horse or beast becomes seriously ill or injured on site | | | | | | | | | |
| | A competitor, spectator, official or staff member becomes ill or injured on site | | | | | | | | | |
| | A horse arrives on site and is realised to be infected/carrying a serious contaminative disease | | | | | | | | | |

| PRE-MITIGATION | | | | | Who will be responsible/involved in reducing this risk? | Minimisation Strategies | POST-MITIGATION | | | |
|---|--|---|---|--|---|-------------------------|---|---|--|----------------------------------|
| Risk Category - Human Health - Animal Health - Reputation - Financial - Asset - Administration/Organisation | Risk | Rating - Catastrophe - Critical - Major - Minor - Negligible | Probability - Frequent - Occasional - Remote - Improbable Not Applicable | Level - Extremely Serious - Very Serious - Serious - Not Serious | | | Rating - Catastrophe - Critical - Major - Minor - Negligible | Probability - Frequent - Occasional - Remote - Improbable | Level - Extremely Serious - Very Serious - Serious - Not Serious | Acceptable to Proceed? YES/NO |
| | A competitor, spectator, official, volunteer or staff member arrives on site and is realised to be infected/carrying a serious contaminative disease | | | | | | | | | |
| | A horse, beast or rider is injured through collision with equipment | | | | | | | | | |
| | A mass cattle escape occurs | | | | | | | | | |
| | A power outage occurs | | | | | | | | | |
| | An Announcer becomes unavailable on short notice/does not arrive | | | | | | | | | |
| | A Judge becomes unavailable on short notice/does not arrive | | | | | | | | | |
| | An armed threat/intruder enters the venue | | | | | | | | | |
| | Horses that attended this event are diagnosed with an infectious disease/illness | | | | | | | | | |
| | Patrons that attended this event are diagnosed with an infectious disease/illness | | | | | | | | | |

| PRE-MITIGATION | | | | | Who will be responsible/involved in reducing this risk? | Minimisation Strategies | POST-MITIGATION | | | |
|---|--|---|---|--|---|-------------------------|---|---|--|----------------------------------|
| Risk Category - Human Health - Animal Health - Reputation - Financial - Asset - Administration/Organisation | Risk | Rating - Catastrophe - Critical - Major - Minor - Negligible | Probability - Frequent - Occasional - Remote - Improbable Not Applicable | Level - Extremely Serious - Very Serious - Serious - Not Serious | | | Rating - Catastrophe - Critical - Major - Minor - Negligible | Probability - Frequent - Occasional - Remote - Improbable | Level - Extremely Serious - Very Serious - Serious - Not Serious | Acceptable to Proceed? YES/NO |
| | Competitor Draws are incorrect | | | | | | | | | |
| | Competitor Results are incorrectly calculated | | | | | | | | | |
| | An unfinancial member or an unregistered or non competition eligible horse are realised to have been competing at your event | | | | | | | | | |
| | Venue bathroom facilities become out of order or are not maintained throughout the event | | | | | | | | | |
| | Theft or intentional damage to equipment occurs | | | | | | | | | |
| | Wet weather causes outdoor riding surfaces to become too dangerous to use | | | | | | | | | |
| | A competitor, spectator, judge, official, volunteer or staff member is seen to be under the influence of drugs or alcohol | | | | | | | | | |
| | The internet becomes unavailable | | | | | | | | | |
| | A competitors personal property becomes damaged e.g. float, car/truck or equipment | | | | | | | | | |

| PRE-MITIGATION | | | | | Who will be responsible/involved in reducing this risk? | Minimisation Strategies | POST-MITIGATION | | | |
|---|--|---|---|--|---|-------------------------|---|---|--|----------------------------------|
| Risk Category - Human Health - Animal Health - Reputation - Financial - Asset - Administration/Organisation | Risk | Rating - Catastrophe - Critical - Major - Minor - Negligible | Probability - Frequent - Occasional - Remote - Improbable - Not Applicable | Level - Extremely Serious - Very Serious - Serious - Not Serious | | | Rating - Catastrophe - Critical - Major - Minor - Negligible | Probability - Frequent - Occasional - Remote - Improbable | Level - Extremely Serious - Very Serious - Serious - Not Serious | Acceptable to Proceed? YES/NO |
| | All required volunteers do not arrive | | | | | | | | | |
| | Event efpos machine stops working | | | | | | | | | |
| | Event First Aid is seen to not handle situations to a high enough standard | | | | | | | | | |
| | Competitor complaint about a Judge or another competitor | | | | | | | | | |
| | General spectator complaints | | | | | | | | | |
| | Major disaster occurs during the event e.g. fire, flash flooding, severe storm or hail | | | | | | | | | |
| | An event patron contracts food poisoning and claims it was from the food sold at the event | | | | | | | | | |
| | A fire emerges in the stable area | | | | | | | | | |
| | A complaint is made about the event on social media | | | | | | | | | |

| PRE-MITIGATION | | | | | Who will be responsible/involved in reducing this risk? | Minimisation Strategies | POST-MITIGATION | | | |
|---|------|---|---|--|---|-------------------------|---|---|--|----------------------------------|
| Risk Category - Human Health - Animal Health - Reputation - Financial - Asset - Administration/Organisation | Risk | Rating - Catastrophe - Critical - Major - Minor - Negligible | Probability - Frequent - Occasional - Remote - Improbable Not Applicable | Level - Extremely Serious - Very Serious - Serious - Not Serious | | | Rating - Catastrophe - Critical - Major - Minor - Negligible | Probability - Frequent - Occasional - Remote - Improbable | Level - Extremely Serious - Very Serious - Serious - Not Serious | Acceptable to Proceed? YES/NO |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |