

**RULES AND REGULATIONS****Section 2 - Membership****1 MEMBERSHIP**

The Board may accept or refuse any application for membership without assigning a reason. A member is not considered financial until the necessary subscriptions have been paid and a membership card issued.

Membership of the Society shall comprise members of all or any of the following classes:

**1.2.1 Full Membership**

- 1.2.1.1 Name of membership may include an individual person, a partnership, trust, a company or a corporation.
- 1.2.1.2 The membership receives the bi-monthly ASH Journal.
- 1.2.1.3 The membership may register or transfer any number of horses under the membership name.
- 1.2.1.4 The membership is entitled to one Nominee over 18 years of age.
- 1.2.1.5 The Nominee is the only person, under the membership, able to:
  - 1.2.1.5.1 Vote at National level on behalf of the membership.
  - 1.2.1.5.2 Participate in ASH events and activities.
  - 1.2.1.5.3 Eligible to join the nominated ASHS Branch.
- 1.2.1.6 The Nominee of a Full Member may nominate persons under 18 years of age as Youth Participants at a reduced rate. Youth Participants receive the same rights as a Participant Member.
- 1.2.1.7 Full – No Journal Membership
  - 1.2.1.7.1 This membership is a Full Membership where the member resides at the same address as another Full Member.
  - 1.2.1.7.2 This membership is entitled to all the privileges of a Full Member with the exception that this member will not receive the ASHS Journal.

**1.2.1.7.3** This membership pays a reduced Membership Fee as set by the Board. **1.2.2**

**Participant Membership**

- 1.2.2.1 An individual able to participate in ASH events and activities.
- 1.2.2.2 The member is eligible to join the nominated ASHS Branch.
- 1.2.2.3 The member is NOT eligible to vote at National level, register horses or receive the ASH Journal.

**1.2.3 Temporary Membership**

- 1.2.3.1 Entitles an individual (regardless of age) to participate in a single ASH show, activity or programme. For example, the activity might be a weekend school or campdraft, a one day show, a five day trail ride and the like.
- 1.2.3.2 The member is NOT eligible to join an ASH Branch, register horses, vote, receive the ASH Journal or any of the other rights associated with other classes of membership.
- 1.2.3.3 Competitors who take out Temporary Membership and then apply for a Full or Youth Membership within 6 months of receipt day are eligible for a discount of the fees paid off a Full or Youth Membership. This offer only applies for Full or Youth Memberships purchased by new members or past members of the Society who have not been financial at anytime within the last 5 years. The Temporary Membership receipt must be submitted with the Membership Application.

**1.2.4 Youth Membership**

- 1.2.4.1 One individual under 18 years of age, being the Nominee of the membership. In the case of a Youth Member, a parent or guardian must countersign the Application for Membership.
- 1.2.4.2 This membership will receive the bi-monthly ASH Journal.
- 1.2.4.3 The membership may register or transfer any number of horses under the membership name.
- 1.2.4.4 A parent or guardian must countersign any ASH Breeding Certificate (including ASH1 or ASH2 form, service certificate), Application for Registration or Foal Recording, Transfer or Lease Application lodged by a Youth Member.
- 1.2.4.5 The member is able to participate in ASH events.
- 1.2.4.6 The member is eligible to join the nominated ASHS Branch.
- 1.2.4.7 The member is NOT eligible to vote at any meeting of the Society.
- 1.2.4.8 Under no circumstances, are competitors under 18 years of age, permitted to handle or ride colts or stallions within the perimeter of the grounds at ASHS Shows and Events.

**1.2.5 Joint Membership**

- 1.2.5.1 All individuals covered by a joint membership, including partnerships, must sign the initial application for membership and renewal for existing members.

- 1.2.5.2 Appointment of the nominee is only effective until such time as the nominee seeks to revoke it, any other individual covered by the joint membership seeks to revoke it, or if the nominee is expelled as a member of the society.
- 1.2.5.3 In the absence of any agreement between the individuals about who should be the nominee for the membership, all individuals will need to sign all paperwork.

**1.2.6 Subscriber Membership**

- 1.2.6.1 One year's subscription to the ASH Journal and NO OTHER RIGHTS.

**1.2.7 Life Membership**

- 1.2.7.1 A person who has accepted an offer made by the Board to purchase a Life Membership on payment of a fee determined from time to time by the Board. He shall be entitled to all the privileges and be subject to all duties and obligations of a Full Member but shall not be liable for any subscription or levy.

**1.2.8 Honorary Membership**

- 1.2.8.1 The Board may grant Honorary Membership to a person or persons who have given extended professional services at limited or no cost to the Society.
- 1.2.8.2 Honorary Membership so granted would not be to existing Members and would be granted on an Annual basis by the Board.

**1.2.9 Honorary Life Membership**

- 1.2.9.1 The Board may grant Honorary Life Membership to a person who in the opinion of the Board has rendered special service to the Society, (which, for the purpose of the Regulation, shall include the Unincorporated Society) and the Australian Stock Horse breed of horses.
- 1.2.9.2 Only a person over 18 years of age may be admitted as an Honorary Life Member.
- 1.2.9.3 Every Honorary Life Member shall be entitled to all the privileges and be subject to all the duties and obligations of a Full Member but shall not be liable for any subscription or levy.

**1.2.10 Other classes of Membership shall comprise members as determined by the Board from time to time.**

The Board in accordance with the Constitution determines membership fees.

If any member has not paid his Membership subscription (if any) on or before the due date then he shall become an unfinancial member and shall cease to be entitled to any of the rights and privileges but shall remain liable for all the obligations and responsibilities of membership until expiration of two months following the due date whereupon if he has not paid his membership subscription he will cease to be a member.

Any person admitted as a new member of the Society, if he is admitted after 30<sup>th</sup> June of any one Membership year, shall only be required to pay to be Society one half of the annual subscription of membership to the Society.

The following relates to the alteration of an existing membership with the Society:

- 1.6.1 The Nominee shall notify the Society in writing of any change to be made to the membership, including: membership name, nominee, address, contact details, authorised agent and the like. Such notification is to be in writing and include the signature of the registered nominee, except where the notification is for change of address, telephone numbers, facsimile number or email address when electronic notification will be accepted by the Society.

The Nominee of a membership may appoint a Membership Authorised Agent to complete, sign and lodge the following documents: ASH Breeding Certificates (including Service Certificates, ASH1 and ASH2 Forms), Applications for Registration and Foal Recording, Transfer Applications, Lease Notifications and the like on behalf of the membership.

The Nominee of a membership may appoint a Stallion Authorised Agent to complete, sign and lodge ASH Breeding Certificates (including: Service Certificates, ASH1 or ASH2 Forms) for a nominated stallion, registered under the membership.

The appointment of an Authorised Agent (Membership or Stallion) must be submitted to the Society in writing and contain the signatures of both the Nominee and the Authorised Agent. The agent must be a member of the Society and be over eighteen years of age. The Nominee may cancel the authorisation; effective from the date the Society received the written cancellation, signed by the Nominee. Documents signed by the Authorised Agent will be accepted by the Society as follows:

- 1.9.1 Horse Alterations, Transfer Applications and Lease Notifications must be submitted whilst the Authorised Agent is authorised. The Nominee must sign applications submitted to the Society after the authorisation was cancelled.
- 1.9.2 Service details completed on ASH Breeding Certificates (including: Service Certificates, ASH1 or ASH2 Forms) will be accepted with the Authorised Agents signature, providing the agent was authorised during the service dates.

**2 PRIVILEGES FOR FINANCIAL MEMBERS**

A person and/or persons, must be a financial member of the Society to receive the services and privileges which the Society offers, being as follows:

- 2.1.1 The right to have a Registered or Foal Recorded Australian Stock Horse in their name.
- 2.1.2 To enter eligible horses for events reserved for Australian Stock Horse members at shows, etc.
- 2.1.3 To take part in suitable events reserved for Australian Stock Horse members at shows, etc.
- 2.1.4 To receive the breeding details of registered or foal recorded Australian Stock Horses at a fee determined by the Board.
- 2.1.5 To advertise and/or sell Australian Stock Horses.
- 2.1.6 To receive a copy of the Australian Stock Horse Journal whenever published.
- 2.1.7 To attend Annual General Meetings of the Society and to speak and vote at such meetings.

- 2.1.7.1 ASHS Staff Members, who are also financial Members of the Society, are not entitled to vote on Special Resolutions at an Annual General Meeting or Extraordinary General Meeting of the Society
- 2.1.8 To nominate members for election, vote for election of members and/or accept nomination for election as a member of the Board of Directors.
- 2.1.9 To accept nomination for election to committees and other executive positions within branches and management councils within the Society.
  - 2.1.9.1 ASHS Staff members, who are financial Members of the Society may accept nomination for election to committees and other executive positions within Branches. Staff are not eligible to represent Branches at State Management Council level or hold a position on a subcommittee of the Board other than as an employee and must exclude themselves from discussion and voting on matters that arise that may be deemed a matter of a material personal interest.
- 2.1.10 To take advantage of discount prices of merchandise available exclusively to

### 3 members. **PRIVACY POLICY**

The Australian Stock Horse Society Limited (the Society) is required to comply with the Privacy Amendment (Enhancing Privacy Protection) Act 2012, which amends the Privacy Act 1988 and the Australian Privacy Principles (APPs) in collecting, using, disclosing and disposing of members' personal information.

Personal information is any information that can be used to identify a person. The types of information the Society collects includes members' names, addresses and other contact details and stud information.

The Society collects personal information for purposes that are reasonably necessary or directly related to the Society's functions and activities, and are as follows:

- 3.3.1 To facilitate communication between members.
- 3.3.2 To communicate with members including the distribution of newsletters.
- 3.3.3 For administration purposes, including the distribution of information to Branches, Management Councils and other members for the purpose of identifying horses, completing registrations and transfers, obtaining breeding, stud services and performance records, conducting sales and competitions, coaching clinics and the like.
- 3.3.4 Maintaining the Society's Online Stud Book and horse's Certificate of Registration.
- 3.3.5 To enable Management Councils, Branches and affiliates to communicate with members and Society officials.
- 3.3.6 In order to comply with the Society's legal obligations.

Consent to disclosure of personal information within Australia:

- 3.4.1 In completing and returning to the Society any request by the Society for information relating to the member, a member will be considered to have consented to the collection of the information and to disclosure of the information within Australia for the purposes outlined above.
- 3.4.2 If members do not consent to such disclosure, formal notice in writing should be given to the Society. In this event, the Society will only use a members' personal information for the purpose of the Society contacting the member, and any such information will not be disclosed to Branches, Management Councils or any other person.
- 3.4.3 The Society will not disclose a members' personal information for any purpose other than those outlined above without the members' specific written consent.

Consent to disclosure of personal information outside Australia:

- 3.5.1 For a member's personal information to be disclosed to a recipient outside Australia, the member must specifically consent to such disclosure of personal information.
- 3.5.2 If a member has not consented in writing to disclosure of personal information to a recipient outside of Australia, such information will not be so disclosed.
- 3.5.3 Disclosure of information will be limited to countries in which there exists a Branch of the Society, countries in which a recipient member resides, or countries in which the Society may from time to time be promoting the breed.
- 3.5.4 Any personal information disclosed to a recipient outside of Australia must be protected by the recipient in a manner which complies with the Australian Privacy Principles.

The Society (but not, unless specifically authorised in these Rules, any Branch or Management Council) may disclose personal information collected in for the purposes outlined in Rule 3.3 will be made in accordance with the following:

- 3.6.1 To provide a member's contact details to other members, where that member:
  - 3.6.1.1 Is a current financial member of the Society over the age of 18 years; or
  - 3.6.1.2 Subject to Rule 3.6.1.3, is an unfinancial member and contact with the member is required for upcoming horse competition eligibility, completion of documentation for registration or transfer purposes and the like.
  - 3.6.1.3 The Society may decline to disclose contact details for an unfinancial member in its absolute discretion.
  - 3.6.1.4 The personal information of an unfinancial member who has not renewed membership during the past 10 years will not be disclosed.
  - 3.6.1.5 Contact details for an individual who has regular contact with the Society or any Branch in relation to Society activities may be disclosed at the discretion of the Society.
  - 3.6.1.6 Contact details of a member under the age of 18 years will not be disclosed, unless consent has been provided by a parent or guardian.

- 36.17 The Society and its Branches will not disclose personal information to a third party for the purpose of marketing.
- 3.6.2 Notwithstanding any of the foregoing, a member may at any time direct that the Society make no further disclosure of the member's personal information, by request in writing to the Society.
- 3.6.3 Publication of a member's personal information on the Society's Online Stud Book will only occur where the member has provided authorisation through the Online Members System, the membership application process or via written request.
- 3.6.4 A member's personal information may be disclosed to any entity engaged by the Society for the purpose of distribution of Society communications or other similar operational activities, provided the Society takes reasonable measures to ensure such information is protected by the recipient in a manner consistent with this Policy.
- 3.6.5 When a member has not consented to the disclosure of the member's personal information, the Society shall be in no way liable in respect of the member not having been informed or aware of any matter or event in relation to the business of the Society.
- 3.6.6 Contact details for Society Officials (Directors, Judges, Branch Officials, Inspectors and the like) will be publicly available on the Society's website. Officials may decline to accept such roles if so, contact details will be removed from such lists.
- 3.6.7 Contact details for Breeders and Stallion Owners who have opted to advertise horses with the Society will be publicly available through the Society's website. Unless a Prominent Breeder does not consent to such disclosure, contact details of Prominent Breeders selected by the Society will also be publicly available.
- 3.6.8 Contact details for Vendors at Approved or Supported ASH sales will be publicly available through the Sale Catalogue, both printed and online versions.
- 3.6.9 Personal information of a member will be provided in circumstances where the Society is compelled by law to do so.
- Any member seeking to access or update their personal information may do so via electronic means on the Society's website, or alternatively by application to the Society's Head Office, and the following will apply:
- 3.7.1 The Society, upon receipt of a request by a member to do so, shall promptly update or provide access to that member's personal information in the manner requested.
- 3.7.2 The Society reserves the right to charge a fee in acting on a request for access to or update of the personal information of an unfinancial member.
- 3.7.3 A member's personal information (including any update thereof) will only be collected from that particular member, unless the member specifically consents to the information being collected from another person on behalf of that member.

Procedure for dealing with complaints about the collection, keeping or disclosure a personal information:

- 3.8.1 A member shall address any complaint in relation to the collection, keeping or disclosure of personal information to the Society's Chief Executive Officer. The complaint must be in writing and shall include sufficient information to enable the complaint to be properly investigated.
- 3.8.2 The Chief Executive Officer shall be responsible to investigate the complaint and must do so promptly upon receipt of same. The Chief Executive Officer may make such enquiries and seek such evidence as shall be deemed necessary, and shall report such findings to the complainant in a prompt manner, together with details of any measures to be taken to rectify any shortcoming that might be found to exist.
- 3.8.3 Complaints may be lodged without a complainant identifying themselves, provided sufficient information is provided to enable the Chief Executive Officer to properly investigate the matter.

In accordance with the Australian Privacy Principles, the Society will use its best endeavours to ensure that:

- 3.9.1 Personal information is kept secure.
- 3.9.2 Personal information will be maintained accurately.
- 3.9.3 Personal information will be destroyed when it is no longer required for any purpose for which it was collected.

#### **4 SOCIAL MEDIA POLICY (Adopted by the ASHS Board 21<sup>st</sup> May 2019)**

The Australian Stock Horse Society (The Society) aims to:

- 4.1.1 Preserve the heritage and identity of the Australian Stock Horse;
- 4.1.2 Promote the development and popularity of Australian Stock Horses throughout Australia and the world;
- 4.1.3 Maximise the benefits of owning a Registered Australian Stock Horse and being a Member of the Society

The Society acknowledges that social media provides a relatively low cost opportunity to share information online that relates to individuals, groups and businesses. The Society strives to provide a popular and easily accessible source of accurate information through this online presence and actively supports this method of communication to reach out to our Members and the general public.

While social media provides great opportunities, it also has the potential to damage the reputation of the Breed, The Society and or its Members, Board of Directors, Staff, Branches/Management Councils, Judges, Officials, Partners and Volunteers. This policy provides guidance to everyone that interacts with the Society in an effort to reduce the instances of possible slander, defamation or harm.

When joining or renewing your Membership with The Society, or following/liking any of the Society's social media pages/profiles, all Members (including Branches and Management Councils) will be bound by this Social Media Policy. Any person who is found to breach the Policy may find themselves subject to disciplinary action. Please note that in the case of certain actions, there may be legal implications that lead to prosecution. This can arise not only from the Society but from

other businesses, companies, members of the public or from law enforcement. This activity is not always written/typed comments or posts; it could take the form of photographs, videos and other audio/visual material.

All forms of social media activity are covered under this policy including, but not limited to; Facebook, Instagram, Twitter, LinkedIn, Pinterest, Snap Chat, YouTube, Vimeo, blogs, forums, Wikipedia, and the like.

Whether posting on the user's personal page or in public groups/forums, Members of the Society and other representatives should remember that information shared on social media is public and careful consideration should be given to the content before it is posted. Once it is shared, it can be difficult, if not impossible, to completely retract.

The Society's Members, Directors, Staff, Judges, Officials, Volunteers, Branches/Management Councils and social media followers must ensure they abide by the following guidelines:

- 4.7.1 Comments must respect the rights, dignity, worth and privacy of others. Harassment, bigotry, bullying, racism, threatening, lewd and/or hateful behaviour will not be tolerated. Comments and posts that intend to, or actually do undermine the integrity of The Australian Stock Horse Society's aims are unacceptable.**
- 4.7.2 You are personally responsible for your posts and comments on social media, including any impact on The Society. Establishing personal sites, blogs, Facebook Groups and accounts that have The Society 'look and feel' and which could be perceived as being The Society or one of its affiliates or associates (when it is not) is strictly prohibited.**
- 4.7.3 The Society's Members, Directors, Staff, Judges, Officials, Volunteers and Branches/Management Councils must never reveal confidential, unsubstantiated or unofficial information about fellow Members or Society business.**

If Members or followers have complaints or negative feedback, they are asked to contact a Society representative in writing, rather than posting their concerns on social media. All correspondence received will be recorded and investigated.

The Policy of Facebook and other social media platforms means the Society cannot and does not endorse the sale or giveaway of horses, pets or any other animal on its profiles/pages. Advertisements promoting licensed Sales or Services are excluded from their policy, e.g. advertising ASHS Approved Sales.

Advertising the sale of goods or services on the Society's social media profiles/pages is prohibited without the written consent of the appropriate authorised Society staff member.

The Australian Stock Horse Society reserves the right to remove any content, or individual accounts from any of the Society's social media profiles/pages for any reason.

**Please note:** this policy should be read in conjunction with the ASHS Constitution, ASHS Privacy Policy and the appropriate ASHS Code of Conduct.